

Oden Institute Fellowship Policies

Academic Year 2026-27

This document outlines the policies governing fellowships administered by the Oden Institute for the Computational Science, Engineering, and Mathematics (CSEM) Program. These policies apply to all program fellows unless otherwise specified. Acceptance of a fellowship constitutes agreement to all applicable policies.

The Oden Institute administers the following graduate fellowships:

- CSEM Fellowship
- NIMS Fellowship
- Sarofim Fellowship
- Yip & Elber Fellowship
- Pandey Fellowship

1. General Fellowship Policies

1.1. Fellowship Period and Duration

The fellowship period for each academic year runs from August 16 through August 15 of the following year. Fellowship support (including any supplemental support) may not exceed the following limits:

CSEM Fellowship	4 years
NIMS Fellowship	4 years
Sarofim Fellowship	1 year
Yip & Elber Fellowship	1 year
Pandey Fellowship	1 year

1.2. Enrollment Requirements

Fellows must maintain full-time enrollment to receive stipend payments:

- Fall and Spring: 9 credit hours
- Summer: 3 credit hours

1.3. Continuation of Fellowship

Continuation of fellowship support is contingent upon:

- Maintaining a minimum cumulative GPA of 3.25.
- Making satisfactory academic progress as evaluated by the CSEM Graduate Studies Committee and the student's advisor.
- Availability of funding.
- Continued enrollment in the CSEM doctoral program and active pursuit of the doctoral degree.
 - Students who transition to the terminal master's program will no longer be eligible for fellowship support.
 - Fellowship funding will be discontinued effective at the time the student formally transitions to the master's program or otherwise ceases to actively pursue the PhD.

1.4. Tuition and Fees

The fellowship covers resident tuition, subject to credit-hour limits.

- Resident tuition benefit is limited to 9 credit hours in the Fall/Spring semesters and 3 credit hours in the Summer.
- Tuition support for additional hours requires the approval of the Graduate Advisor and may be limited by the availability of funds. Additional courses must be related to the student's degree program.
- Tuition payments are typically processed:
 - Fall: mid-August
 - Spring: mid-December
 - Summer: mid-May
- Payments appear as a credit on the student's tuition bill.
- Fellows who are non-Texas residents may qualify for a waiver of the non-resident portion of the tuition.
 - For one-year fellows and first-year CSEM & NIMS fellows, the waiver is submitted by the program.
 - For second through fourth year CSEM & NIMS fellows, the waiver must be submitted by the student based on student employment. It is the student's responsibility to ensure they meet the eligibility requirements outlined at: <https://gradschool.utexas.edu/funding/student-employment/resident-tuition>
- For international students, the fellowship will cover the ISSS Support Services Fee charged on the tuition bill each semester.

Tuition resources:

- Tuition rates and cost of attendance: [Cost & Tuition Rates](#)
Note: CSEM students are charged the Cockrell School of Engineering rate.
- View your tuition bill at: [My Tuition Bill](#)

1.5. Health Insurance

Fellows receive a supplemental stipend for insurance in their first year of the fellowship. The supplemental stipend will be provided to the student (US student) or applied to the tuition bill (international students). When employed in an academic position (GRA or TA), insurance coverage is provided through Academic Graduate Students (AGS) employment.

Insurance resources:

- Information for graduate student fellows: [Insurance for Graduate Student Fellows](#)
- Information for academic graduate student employees: [Academic Graduate Student Employee Insurance Options](#)

1.6. External Fellowships

Students awarded an external fellowship must notify the Graduate Program Administrator so that we can determine appropriate next steps.

- Students who hold an Oden Institute graduate fellowship may not concurrently hold another major external fellowship (i.e. an externally funded award that provides primary stipend support of \$15,000 or more annually).
- Students who accept an external fellowship may have their Oden Institute fellowship replaced by the external fellowship for the duration of the external award.
- If the external fellowship does not include insurance support, an additional supplement may be available.
- If the external fellowship stipend is lower than the Oden Institute graduate fellowship, the student may be eligible for a supplemental fellowship to raise their total compensation to the fellowship level.
- If eligible, students awarded an external competitive fellowship will be nominated for the Dean's Prestigious Fellowship Supplement administered by the Graduate School.

1.7. Employment expectations and work restrictions

Employment eligibility and restrictions vary by fellowship and year of support.

- Students holding one-year fellowships (Sarofim, Yip & Elber, and Pandey) may not concurrently hold a 20/hr week academic appointment (e.g., GRA, TA, AI) with the fellowship.
- Students holding a four-year fellowship (CSEM, NIMS) may not hold an academic appointment during Year 1 of their fellowship. They are expected to hold a 20/hr week Graduate Research Assistantship (GRA) with their advisor in Years 2-4.
- NIMS fellows are expected to serve as a TA for a designated CSEM course (rather than a GRA) during one semester of their fellowship.
- Academic employment must comply with university and Graduate School policies: [Conditions for Student Employment](#)

1.8. Off-campus Internships

- Students seeking to participate in paid off-campus internships, whether in the summer or the long semesters, must notify the Graduate Program Administrator in advance.
- As a general policy, students participating in a paid off-campus internship will not receive full stipend support concurrently from both a fellowship and external employment.
- Factors such as the structure of the student's funding, insurance coverage, and compliance with university and sponsor policies will be considered in making a determination about an exception to this policy.
- Participation in a paid internship may affect fellowship payments, employment status (TA or GRA appointments), and health insurance coverage.
- International students should obtain authorization for Curricular Practical Training (CPT) from International Student and Scholar Services: [CPT Information](#).

1.9. Fellowship stipend payments

Fellowship stipend payments are aligned with the university payroll cycle to facilitate transition to student academic employment in subsequent years. The fellowship payment schedule may be adjusted in consultation with the Graduate Program Administrator.

Fellowship stipend payments are released according to the schedule below.

	<i>Period</i>	<i>Payment date</i>	
Fall (Aug 16 - Dec 31)	08/16 - 08/31	09/01	
	09/01 - 09/30	10/01	
	10/01 - 10/31	11/01	
	11/01 - 11/30	12/01	
	12/01 - 12/31	01/01	
Spring (Jan 1 - May 15)	01/01 - 01/31	02/01	
	02/01 - 02/28	03/01	
	03/01 - 03/31	04/01	
	04/01 - 04/30	05/01	
	05/01 - 05/15	06/01	combined payment
Summer (May 16 - Aug 15)	05/16 - 05/31	06/01	
	06/01 - 06/30	07/01	
	07/01 - 07/31	08/01	
	08/01 - 08/15	09/01	

1.10. Direct Deposit

Fellowship payments may be electronically deposited. Students may set up direct deposit via [UT Direct](#).

1.11. Income Tax

Fellowship stipends are subject to federal income tax.

- The university does not withhold federal income tax from fellowship payments for U.S. citizens or permanent residents; students should plan to make estimated tax payments.
- International students may be subject to tax withholding depending on treaty status.

Tax information resources:

- [Tax Information](#) for international students
- [Tax Considerations for Graduate Students](#)